



ORDER FORM

Print out and complete this form and send it, your photos, digital images, music CDs (if needed), and your payment (check; or if you prefer, you may make your payment via PayPal) to:

Words Unlimited Media
P.O. Box 6593
Tulsa, OK 74156

General Contact Information		
Name:		
Address:		
City:	State:	Zip:
Home Phone:	Cell Phone:	
E-mail:		
DVD Information		
Check the DVD Package that You Want to Order:		
<input type="checkbox"/> Silver Package (All Digital Images on disk or thumb drive -- \$75.00		
<input type="checkbox"/> Silver Package (Photographs and Digital Images on disk or thumb drive -- \$100.00		
<input type="checkbox"/> Gold Package (All Digital Images on disk or thumb drive -- \$150.00		
<input type="checkbox"/> Gold Package (Photographs and Digital Images on disk or thumb drive -- \$200.00		
<input type="checkbox"/> Platinum Package (All Digital Images on disk or thumb drive -- \$225.00		
<input type="checkbox"/> Platinum Package (Photographs and Digital Images on disk or thumb drive -- \$300.00		
<input type="checkbox"/> Special Order with over 150 slides (photos) and/or with over 20 minutes of music—will send an estimate upon receipt of photographs, requires a non-refundable deposit of \$350.00		
What is the purpose of the DVD (birthday, anniversary, etc.)?		
What is the title that you want on the first slide of the show?		
Non-Refundable Deposit		
Your non-refundable deposit must accompany this form or be processed through PayPal. With the exception of the Special Order of over 150 slides (photos), the deposit amount is 50% of the price of your package. The Special Order requires a deposit of \$350.00. Payment may be by check or through PayPal.		
To pay with PayPal, return to www.wordsunlimitedmedia.org/gettingstarted.html		

Music

Words Unlimited Media only uses music that is obtained legally. All of our slideshow DVDs are for private use only. We accept and use only legally-purchased music CDs from our customers. No home-burned music playlists will be accepted. If we provide the music, it will be royalty-free music from our library. If you want us to purchase music for your slideshow, it will be music that we purchase from legitimate internet sites, and you will have to pay for the download. Unless specified by the customer, we will be using royalty-free music from our library. See the package information to determine the number of soundtracks allowed for each package.

List below any specific soundtracks you want on your slideshow DVD. List the soundtracks in the order you want them to be placed. If none are listed, we will select the music ourselves.

Title:	Artist:
Title:	Artist:
Title:	Artist:
Title:	Artist:
Title:	Artist:
Title:	Artist:

Organizing Photos and Digital Materials

Review “Step Two: Select and Organize Your Pictures” found on the “Setting Started” page. Follow the instructions on that page as it pertains to mailing the photographs and digital images to Words Unlimited Media.



Client Purchase Agreement

This agreement must be signed and included with your photos, digital materials, and order form.

By signing this agreement, the client signifies that he/she has read, understands and agrees to the following:

1. It is the responsibility of the client to carefully package and ship the photos and digital materials in good condition. Words Unlimited Media (hereafter WUM) is not responsible or liable for any loss or damage to the materials in shipping to or from WUM. It is highly recommended that you ship with a company that allows insuring and tracking of your package.
2. The overall quality of the slideshow will be affected by the quality of the materials supplied to WUM by the client.
3. All music used in the slideshow must be obtained legally, and will be listed in the credits of the slideshow. Only soundtracks from original purchased CDs will be accepted. By submitting the CDs, the client certifies that all soundtracks are free of copyright protection.
4. The slideshow produced by WUM is for personal, non-commercial use. Furthermore, the DVD product that is produced by WUM is legally copyrighted and may not be duplicated for any reason.
5. All DVDs are tested before they are shipped to make sure they play in most DVD players. All DVDs produced by WUM use high-quality DVD-R or DVD+R media.
6. Once a project is accepted, WUM does not offer refunds. If a problem arises due to an error on the client's order form, the client is responsible for all re-mastering costs. However, if there is an error on the part of WUM (clerical error), a corrected DVD will be produced free of charge.
7. Before the final product is shipped to the client, final payment must be made in full.
8. WUM will keep the original completed project on file for 30 days. After 30 days, the files will be deleted from our hard drive.

Client Signature: _____

Client Name (printed): _____

Date form signed: _____